

periods determined within the scope of research grant and within the framework of budget and cash status. Scholarships are paid by the host institution within the first week of the subsequent month.

- 6.1.6. Expenses are incurred accordance with the feature of the host institution/organization and within the framework of the principles to be subject to TÜBİTAK legislation. The host institution/organisation will be responsible for the compliance of expenses with agreement provisions and legislation.
- 6.1.7. The institutional share allowance for the host institution shall be transferred to the project's special account by TÜBİTAK following the approval of the progress report, within the scope of principles and procedures specified in Article 2.2.9 and within the framework of budget and cash status. The host institution/organisation is responsible for the expenditure of the institutional share allowance within the scope of R&D activities.
- 6.1.8. Allowance for the coordinator and his/her entire family's travel to Türkiye is covered for once by TÜBİTAK during the project in return for submitted documents. Transportation expenditures are not covered. This allowance is not paid for coordinators working on a permanent basis in Türkiye at the start date of support.
- 6.1.9. Insurance support for the coordinator and his/her entire family is covered by TÜBİTAK within the scope of upper limits, in return for documents. If the coordinator starts working within the scope of Law no. 5510, insurance support is interrupted.

6.2. Progress and Final Reports

- 6.2.1. In line with the detailed work plan proposed during the application, the coordinator is responsible for submitting progress reports on the dates specified in the agreement as well as a final report covering project's all scientific, technical, administrative, financial developments and outcomes by the end of fellowship period.
- 6.2.2. Progress reports are expected to be submitted on the date specified in the agreement, while the final report is expected to be submitted within two months following the research completion date. Scholarship payments of the coordinator, who has not submitted progress reports until the specified date, are suspended. A financial report covering reasons and breakdown of expenses of relevant period should be included in the appendices of progress reports and final report. If the host institution is a private sector company or a foundation university, certified councillorship report is also sought.
- 6.2.3. TÜBİTAK, if deems necessary, may invite the coordinator to inquire about the progress or assign person and/or persons it will determine to inspect and audit the research in scientific, technical, administrative and financial terms.
- 6.2.4. Progress and final reports are approved or rejected by Group Executive